

Board Meeting
11-17-21

In attendance-

N King J. Kennett K Haley

R. Cadarette H McMann S. Cloutier B DeWitt

Public in attendance- L. Carr

Meeting called to order at 5:30 pm - 5:42

Student Presentation

A. Red Ribbon Week Project- Jed Peirson, Bayli Kennett. Navaya Griffen Patricia Peel Guidance
Student Presentation of a project

Healthy Choices SLide Show Live Drug Free
Presented SLide SHow to the assembled School Board

Kyle Hayley suspended board meeting to public meeting at 5:42

4. PUBLIC HEARING #1 5:42-

A. Withdrawal from Technology Expendable Trust Fund- Shane Cloutier presented as backup security and the server- the proposal to have a multi tiered approach to solve the problems
Sub project 1- Raid controller as a backup and then a NAZ server to help back up all of the data from the 3 schools. He explained the details of each plan.
Level 3 moves the data up to the cloud to keep the data safe.

Stratford Portion is \$1,100 of the total amount.

70 per terabyte per year
100 terabytes is 6000 a year and the backups is 3000 for just our backup provider.

The next piece is to add chromebooks for teachers- the larger size. Great battery life, cost is lower, and they are easier to use. Half the cost of a PC. They are also in stock.

Total for projects 1 and 2 is approximately \$6,000 after discussion

The third project is to change the switches out for the internet push out into July as the e-rate and this would be in the Spring to save the district an average of 80%

Kyle Haley made a motion to withdraw \$6, 000 from the Technology Expendable Trust Fund for Projects 1 and 2. James Kennett seconded. There was no further discussion. Motion passes 3-0.

Kyle Haley made a motion to adjourn the Public Meeting at 5:54. Nicole King seconded. Motion passes 3-0.

PUBLIC HEARING Student Teacher Information Protection and Privacy Act RSA 189:68 III and IV

Kyle Haley made a motion to open the Public Hearing at 5:54.

B. Student and Teacher Information Protection and Privacy (RSA 189:68 III and IV)

Dr. Cadarette read RSA 189:68, III. This RSA calls for a public hearing to be held if any surveillance software is installed in a school device that is used by any student. Surveillance covers observing, capturing images, recording, listening. Dr. Cadarette explained that when the District went to 1:1 Chromebook use last year, surveillance software was installed in each device. The District uses Go Guardian and Barracuda as software that has the ability to surveil as described in RSA 189:68, III.

The Superintendent read an overview of each software program provided by IT Director Shane Cloutier, and how they are used by our teaching faculty and administration. This software is used and we have signed data privacy agreements as required by RSA 189:68, "Student and Teacher Information Protection and Privacy." The Superintendent also read School Board Policy JICL and the District's Acceptable Use Policy as presented, that is given to each parent and must be signed off on each year by each student, parent or guardian for use of any school technology or network access.

The software can not turn on the camera, and would not be able to function on a student's personal device. Our policies are current and compliant with New Hampshire's latest legislation, and Policy JICL was updated on November 10, 2020 by this board, but finalized by all three boards on November 12, 2020. There were no comments from the public.

Chairperson Kyle Haley asked the School Board if they were comfortable with the current policy JICL and Acceptable Use. All members responded that they were very comfortable with the policies mentioned and our current practice.

Dr. Cadarette further explained that at SAU 58 we take the safety of our students very seriously. In order for us to do that we need to monitor and filter content that they are accessing on SAU 58 devices. This monitoring and filtering happens 24/7 on the chromebooks. The filters and software we use do their best to block students from inappropriate content, but it also monitors for bullying and self harm. This is considered passive monitoring. These programs watch for key words and phrases. If it detects an inappropriate phrase or phrases marked as self harm it takes a screenshot of what is on the desktop, records the user's name, time and date and the url the browser was on and alerts a system administrator. On site we use Barracuda, web filters, and GoGuardian. Off site we use just GoGuardian.

During the school day and school hours teachers do have the ability to view what is on a student's screen. They can open and close tabs and even launch a website in order to help the students stay on task. At the end of the school day this feature is turned off and only the passive monitoring takes place. We have included statements in every document around the Chromebooks and their use. Following are some excerpts from our documentation.

We understand that all internet resources accessed on school owned devices are monitored by content filtering technologies and recorded for administrative purposes."SAU 58 Chromebook Acceptable use and Liability Form"

Network administrators will log your internet use and monitor file server space utilization."SAU58 Computer Accounts & Acceptable Use Student"

Applications will also be deployed to monitor student internet traffic for signs of self-harm and cyberbullying."Tech Plan 2019-2022"

Chromebook monitoring software will be deployed to fill in gaps with the Barracuda firewall."Tech Plan 2019-2022"

Chromebook monitoring software will be deployed to fill in gaps with the Barracuda web filter."Tech Plan 2019-2022"

CIPA: The Children's Internet Protection Act was enacted by Congress to address concerns about children's access to obscene or harmful content over the Internet. CIPA imposes certain requirements on schools or libraries that receive discounts for Internet access or internal connections through the E-rate program. Schools subject to CIPA have two additional certification requirements: 1) their Internet safety policies shall include monitoring the online activities of minors; and 2) as required by the Protecting Children in the 21st Century Act, they shall provide for educating minors about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms, and cyberbullying awareness and response. <https://www.fcc.gov/consumers/guides/childrens-internet-protection-act>

"Data Governance Plan"

Shane Cloutier described the specifics of SAU practices in more detail. All board members were in agreement that they feel comfortable with the districts' policy. Lori Carr, member of the public was asked and did not have any questions or concerns.

Shane explained this RSA as the monitoring and surveillance, Barracuda and Go Guardian No camera shots or audio as a screenshot and the sites are checked and flagged. GO Guardian can be used to check students' sites that may be used as a warning for student safety.

Go Guardian is only put on the students' machines not personal machines, and it only works on school issued devices.

Board is in agreement and is comfortable with policy and practices as presented.

Kyle Haley made a motion to adjourn the Public Hearing at 6:06. Nicole King seconded. Motion Passes 3-0.

Public Meeting
6:06 return to suspended meeting

8. Minutes

A. October 26, 2021 - Public and Nonpublic

James Kennet made a motion to accept the minutes as presented. Nicole King seconded. There was no discussion. Motion passes 3-0.

9. Reports

Kyle Haley recommended the Board move forward with a consent agenda and asked if there were any questions regarding any of the reports as presented. There will be no reports for December as the focus and work will be on the budget process.

A. Superintendent

B. Principal

C. Student Services Administrator

D. Business Manager

E. Director of Technology - E rate system has been delayed. We are still waiting for \$95,000 in back ordered Chromebooks SAU-wide as a result. These replace outdated computers. Board asked how they are disposed of, and Shane Cloutier explained that we use a disposition company to dispose of the old computers to delete the data.

Kyle Haley thanked Shane Cloutier for his services in SAU 58.

10. Continuing Business

A. Current Budget Report- Adequacy Aid is in the report, and the CAT Aid are estimated in the budget.

James asked about the transportation function code and the funds. Heather McMann explained this was for track. It had not been active due to COVID, but we anticipate a return to these events.

11. New Business

A. Bus Cameras- Heather McMann brought a proposal for bus cameras to promote safety and document concerns on the school buses in a proactive manner. The Board discussed the options and a motion was made to purchase two cameras for the front and back of the bus for up to \$2,000 by James Kennett. Kyle Haley seconded. Motion passes 3-0

B. School Nurse- Dr. Cadarette reviewed the pending merger of Indian Stream for January 1, 2022. Our current nurses want to stay with us through the year. We have developed letters of intent should the merger happen which were modeled after those distributed by Indian Stream for their employees. They will be null and void if the merger does not happen. This will be reflected in the 2022-2023 budget with a decrease in the contracted services line and an increase in the salary line. They will have a hybrid contract similar to the teachers and administrators to remain competitive for this very necessary service.

C. Building Use Request - The Board reviewed current requests via the forms submitted for outside groups to use the building. There was discussion and the Board agreed that all entities will fill out a Building Use Form. James Kennett made a motion to table the request for use by the Men's Basketball league. Nicole King seconded. The motion passed 3-0.

Groveton basketball will take place with custodial coverage for securing the building and sanitization.

D. Proposed 2022-2023 Budget-

The Board reviewed the budget with an increase of \$220,602 and the contributing factors. There was discussion to add insurance for single plan coverage for paraprofessionals. The Board will review keeping Wellness, an elementary teacher position, and additional guidance day in CARES grants.

Administration will ensure that we are using 20% to address student learning loss. This may be addressed by offering 24 hour tutoring via an online company such as Paper.com. This is going before Administration on Tuesday in direct response to the community surveys in June/August.

There was discussion regarding how we use the CARES money and all of the upgrades to the building for improved safety and air quality.

There was discussion regarding the positions still open and the morale in the building. Teachers and administrators are covering for those who are out due to a shortage of substitutes and the inability to fill open positions. Kyle Haley made a motion to raise sub pay to \$100 a day Effective in the next pay period. Nicole King seconded. Motion passes 3-0

12. Public Comment of Agenda Items

A. Public Comments

No public comments

Kyle Haley reviewed the upcoming meetings:

SAU 58 Joint Board - Thursday, December 2, 2021 (Budget Worksession) - 6:15PM - Stark Village School

SAU 58 Joint Board - Tuesday, December 21, 2021 (Budget Hearing) - 5:30PM - Groveton High School

Stratford Public School Board Meeting - Wednesday, December 9, 2021 - 5:30 PM

Kyle Haley made a motion to adjourn the meeting at 7:08PM. Nicole King seconded. Motion passes 3-0.

Respectfully submitted
M.B.DeWitt